

Event support

Terms & conditions



The following are the **standard terms and conditions** for working with Nils Vesk:

1. **Confirmation of Assignments:** To confirm Nils Vesk for a presentation (keynote, facilitation or seminar), a "Confirmation of assignment Agreement must be completed and returned with 50% deposit of the agreed investment.
2. **Payment of invoice:** On completion of the presentation the balance of the agreed investment is due within 7 days.
3. **Payment methods:** Payment can be made via cheque or electronic banking
4. **Cancellation policy:**

If cancelled by the client, the 50% retainer is not refundable

Cancellation by the client within 7 days of a scheduled presentation date requires 100% of scheduled fees. This covers preparation, consulting time and loss of potential business due to holding of date(s) for client.

Although very unlikely, if cancelled by Nils Vesk, the client will receive a total refund. If the client would prefer an alternative speaker to be provided instead of a refund, wherever possible, this will be arranged.

5. **Accommodation:** Where overnight accommodation is required, the hotel should be advised to have room and meal costs for Nils Vesk charged to the client master account. Note: Long distance calls, mini-bar, and incidentals are the responsibility of Nils Vesk.
6. **Checkout arrangements:** Where the presentation lasts after 12:00 noon, late check-out should be arranged for 4:00pm. If the presentation lasts after 3:00pm, late check-out should be arranged for 6:00pm. If the presentation lasts until after 5:00pm and travel connections don't work out, an extra night's accommodation may be charged to the client's master account.
7. **Flight arrangements:** Please arrange business class travel for all flights. Transfers to and from the airport to venue or accommodation destination will be charged back to the client at cost. Our preferred flight carrier is Qantas.

We value our clients business, and know that you will agree that clear agreements enable us to concentrate on delivering a world class presentation that will meet and wherever possible exceed your expectations. Should you have any questions regarding these terms and conditions, please don't hesitate to contact us.

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